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September 2023

To Armstrong County Commissioner's Court

July 31 through August 3rd. I attended the 41st Election Law Seminar in Austin Texas.

August 16th attended the Tabletop Vote (cyber security for elections) in Amarillo.

Participated in 14 webinars presented by the SOS on conducting elections.

Participated in 3 webinars presented by ES&S on programming ballots, using Poll Books, and how to run reports for elections.

Completed the ballot layout, and programming forms August 21st for the November 7th, Amendment Election.

Continually updating the County Elections page with Election information.

Continuously working on the following:

Manuals for Elections: Central Counting Station Handbook, Election Day, Early Voting set up manuals for election workers, Emergency Operations plan of action for Elections.

Designing an in-house training program for election workers on the rules, and regulations for working an election as well as how to use the election equipment. (Training is required by the SOS)